

**Policy name: TERMS OF REFERENCE: WATERLOO WELLINGTON
DUFFERIN HOSPICE PALLIATIVE CARE NETWORK**

Date November 2005

Signature: _____

Vision

A full range of high quality hospice palliative care/ end-of-life care services will be accessible to the people of Waterloo Region, Wellington County and Dufferin County and their families, regardless of diagnosis or care setting.

For discussion: Vision: Every person and their families will receive high quality hospice palliative care in Waterloo Region, Wellington and Dufferin Counties, regardless of age, diagnosis or care setting.

Purpose / Mandate

The Waterloo Wellington Dufferin Hospice Palliative Care (WWD HPC) Network will provide leadership and structure to facilitate the ongoing development and implementation of a comprehensive, integrated and coordinated system of hospice palliative care / end-of-life care for the community.

Guiding Principles

The WWD HPC Network will adopt the guiding principles outlined by the Canadian Hospice Palliative Care Association in *A Model to Guide Hospice Palliative Care (March 2002)*. The principles describe all aspects of palliative / end-of-life care, specifically:

- Patient & client / family focused
- High quality
- Safe and effective
- Accessible
- Adequately resourced
- Collaborative
- Knowledge-based
- Advocacy-based
- Research-based

The WWD HPC Network will respect the autonomy of individual organizations while fostering opportunities to work together on priorities that affect palliative care / end-of-life care across the care continuum and across care settings.

Objectives

- Facilitate the coordination and integration of hospice palliative care/ end-of-life care services at a systems level
- Assess and monitor the community's needs
- Promote service innovations

- Provide a forum for receiving and responding to Ministry of Health and Long-Term Care policy initiatives and for participating in the review and development of documents related to palliative care
- Provide a forum that builds on existing relationships and facilitates ongoing collaboration and information sharing between stakeholders and across care settings
- Develop process mechanisms for resolution of issues across disciplines and organizational boundaries related to the development and implementation of standards, guidelines and related initiatives in the provincial strategy
- Support and co-ordinate educational opportunities for consumers, families, caregivers, health care providers and volunteers
- Create and participate in regional opportunities for consultation on hospice palliative care/end of life issues such as policy development.
- Identify potential priority areas and issue specific projects

Membership

The WWD HPC Network membership is open to all interested parties and therefore will include but not be limited to:

- Physicians
- CCAC's
- Hospitals
- Pain & Symptom Management Coordinators
- Hospices – residential and home
- Grand River Regional Cancer Centre
- LTC Homes
- CCAC contracted service providers
- MOHLTC CW Regional Office representatives
- Funeral homes
- Pharmacists
- Informal caregivers
- Rest and retirement homes
- Community support services
- Educational institutions
- Spiritual and religious support services
- Other interested members of the community including general public and/or consumer

Frequency of meetings

TBD

The Terms of Reference will be reviewed on an annual basis.